

FS Agreement No. 13-CS-11021201-017
Cooperator Agreement No. _____

CHALLENGE COST SHARE AGREEMENT
Between
FRIENDS OF TWIN LAKES
(FOTL)
And The
USDA, FOREST SERVICE
PIKE AND SAN ISABEL NATIONAL FORESTS
CIMARRON AND COMANCHE NATIONAL GRASSLANDS
(PSICC)
LEADVILLE RANGER DISTRICT

This CHALLENGE COST SHARE AGREEMENT is hereby made and entered into by and between Friends of Twin Lakes, hereinafter referred to as "FOTL," and the USDA, Forest Service, Pike and San Isabel National Forests, Cimarron and Comanche National Grasslands, PSICC, Leadville Ranger District hereinafter referred to as the "U.S. Forest Service," under the authority: Department of Interior and Related Agencies Appropriation Act of 1992, Pub. L. 102-154.

Background:

The Twin Lakes Historic District is a visitor attraction that resides on National Forest System lands. The Historic District is comprised of historic buildings along with grounds used by recreation and tourism visitors. The location of the site is indicated in Exhibit B. The "Red Rooster" Visitor Center is located in the Historic District and serves as a U.S. Forest Service visitor information center during the summer and fall seasons.

Title: Twin Lakes Historic District

I. PURPOSE:

The purpose of this agreement is to document the cooperation between the parties to enhance the opportunities for restoration, rehabilitation, maintenance, and preservation of the legacy of buildings and grounds within the Twin Lakes Historic District (Historic District). The goal of this renovation is to achieve a site useful for historic demonstrations. The strong resources and technical assistance of the U. S. Forest Service in combination with an organized and enthusiastic FOTL group will be critical to the success of these projects. Work activities will be in accordance with the following provisions, Exhibit C and the incorporated Financial Plan, attached as Exhibit A. This will be a No Cost Challenge Cost Share; however a Financial Plan will be required to capture the non-cash cost for this partnership.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

FOTL and the U.S. Forest Service are mutually interested in enhancing the opportunities for rehabilitation and maintenance of buildings and grounds within the Historic District.



Before commencement of activities, the lead entity for each project will be negotiated and agreed upon by FOTL and the U.S. Forest Service.

In Consideration of the above premises, the parties agree as follows:

III. FOTL SHALL:

- A. LEGAL AUTHORITY. FOTL shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
1. Perform priority repairs as identified in Exhibit C, List of Repairs and Improvements by providing hired and/or volunteer labor for actual repairs and maintenance.
 2. Provide their own funding for repairs and/or maintenance for projects led by FOTL to cover materials or FOTL hired contractors.
 3. Pursue outside funding sources, i.e., grants, etc.
 4. Provide proof of applicable insurance as specified by the U.S. Forest Service for FOTL hired contractors.
 5. Follow the U.S. Forest Service safety standards and procedures on all projects that occur on National Forest System lands.
 6. Provide tools, personal protective equipment, and materials if possible.
 7. Not receive any cash funding from the U.S. Forest Service; this Agreement is a No Cost Challenge Cost Share.

IV. THE U.S. FOREST SERVICE SHALL:

1. Assign a fully qualified and experienced U.S. Forest Service employee to provide technical guidance for all projects.
2. Give specific guidance as to what and how the project work is to be done, as necessary.
3. Provide technical advice and make necessary corrections or changes in project design.
4. Assure FOTL is working in a safe manner, using tools correctly, and are conducting safety meetings before project work commences.
5. Provide tools, personal protective equipment, and materials as needed and if possible.
6. Assure that all FOTL work complies with the U.S. Forest Service requirements standards.
7. Provide FOTL with safety standards on all projects that occur on National Forest Service Lands.
8. Collect donations that are directly collected at the Historic District. These funds will be used for operations, maintenance, and restoration of facilities, including the "Red Rooster" Visitor Center.



9. Provide administrative functions at no cost to FOTL as it relates to this agreement, i.e., copying, agreement development, etc.
10. Provide safe working environments by minimizing the risks to Hantavirus and other pathogens by cleaning facilities before the commencement of work.
11. Use a group Volunteer Agreement to assume liability for FOTL's volunteers working on U.S Forest Service land.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts

Cooperator Program Contact	Cooperator Administrative Contact
Name: John Kester Address: P.O. Box 118 City, State, Zip: Twin Lakes, CO 81251 Telephone: 720-486-7284 FAX: N/A Email: jjkester.twinlakes@gmail.com	Name: John King Address: P.O. Box 118 City, State, Zip: Twin Lakes, CO 81251 Telephone: 720-341-1350 FAX: N/A Email: jwkdenco@aol.com

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Meghan Mulholland Archeologist Address: 810 Front Street City, State, Zip: Leadville, CO 80461 Telephone: 719-486-0749 FAX: 719-486-0928 Email: mmulholland@fs.fed.us	Name: Rick Maestas Grants and Agreements Specialist Address: 2840 Kachina Drive City, State, Zip: Pueblo, CO 81008 Telephone: 719-553-1443 FAX: 719-553-1425 Email: rmaestas02@fs.fed.us

- B. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or FOTL are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.



To FOTL, at FOTL's address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or FOTL from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. ENDORSEMENT. Any of FOTL's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of FOTL's products or activities. Any of the Forest Service's contributions made under this agreement do not by direct reference or implication convey FOTL endorsement of Forest Service's products or activities.
- E. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- F. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotope, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- G. ELIGIBLE WORKERS. FOTL shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). FOTL shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- H. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting



FOTL shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.

2. Accounting Records

FOTL shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

FOTL shall maintain effective control over and accountability for all U.S. Forest Service funds, real property, and personal property assets. FOTL shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the agreement. FOTL shall adequately safeguard all such property and shall ensure that it is used solely for authorized purposes.

4. Source Documentation

FOTL shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills, payrolls, contract and subgrant/contract documents, and so forth.

I. AGREEMENT CLOSEOUT. FOTL shall close out the agreement within 90 days after expiration or notice of termination.

Any unobligated balance of cash advanced to FOTL must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 7 CFR 3016.21, 7 CFR 3019.22, or other relevant law or regulation.

Within a maximum of 90 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by FOTL.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

J. PROGRAM PERFORMANCE REPORTS

FOTL shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report shall be submitted either with FOTL's final payment request, or separately, but not later than 90 days from the expiration date of the agreement.



- K. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. FOTL shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, "records" includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. FOTL shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

FOTL shall provide access to any project site(s) to the U.S. Forest Service or any of their authorized representatives. The rights of access in this section shall not be limited to the required retention period but shall last as long as the records are kept.

- L. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).
- M. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- N. PUBLIC NOTICES. It is the U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. FOTL is encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"The Leadville Ranger District of the U.S. Forest Service, Department of Agriculture appreciates the work that members of the Friends of Twin Lakes are



conducting to maintain/restore historic facilities and enhance recreational opportunities at the Twin Lakes Historic District."

FOTL may call on the U.S. Forest Service's Office of Communication for advice regarding public notices. FOTL is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to U.S. Forest Service's Office of Communications as far in advance of release as possible.

- O. FUNDING. Federal funding under this agreement is not available for reimbursement of FOTL's purchase of equipment and supplies. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment. The Forest Service cannot use or otherwise encumber any funds that were given to FOTL or transferred to the Forest Service by FOTL other than as specified in this agreement.
- P. PROPERTY IMPROVEMENTS. Improvements placed on National Forest System land at the direction or with the approval of the U.S. Forest Service becomes property of the United States. These improvements are subject to the same regulations and administration of the U.S. Forest Service as would other National Forest improvements. No part of this agreement entitles FOTL to any interest in the improvements, other than the right to use them under applicable U.S. Forest Service regulations.
- Q. REMEDIES FOR COMPLIANCE RELATED ISSUES. If FOTL materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:
1. Temporarily withhold cash payments pending correction of the deficiency by FOTL or more severe enforcement action by the U.S. Forest Service;
 2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate the current agreement for FOTL's program;
 4. Withhold further awards for the program, or
 5. Take other remedies that may be legally available, including debarment procedures under 7 CFR part 3017.
- R. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:



1. When the U.S. Forest Service and FOTL agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
2. By 30 days written notification by FOTL to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated.

If, in the case of a partial termination, the U.S. Forest Service determines that the remaining portion of the agreement will not accomplish the purposes for which the agreement was made, the U.S. Forest Service may terminate the agreement in its entirety.

Upon termination of an agreement, FOTL shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to FOTL for the United States Federal share of the non-cancelable obligations properly incurred by FOTL up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.


- S. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- T. DEBARMENT AND SUSPENSION. FOTL shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should FOTL or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- U. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- V. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through December 31, 2017 at which time it will expire, unless extended by an executed modification, signed and dated by all properly authorized, signatory officials.



USDA, Forest Service

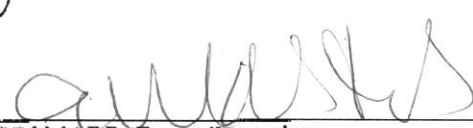
OMB 0596-0217
FS-1500-10

W. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.


JOHN KESTER, President
Friends of Twin Lakes (FOTL)

Date


4/23/13


JERRI MARR, Forest Supervisor
U.S. Forest Service, PSICC

Date

4/24/13


The authority and format of this agreement have been reviewed and approved for signature.


RICK MAESTAS
U.S. Forest Service Grants Management Specialist

Date

4/2/13



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: **Exhibit A**

USFS Agreement No.:

13-CS-11021201-017

Mod. No.:

Cooperator Agreement No.:

Note: This Financial Plan may be used when:

- (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)**Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$2,500.00	\$0.00	\$1,000.00	\$2,720.00	\$6,220.00
Travel	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00
Printing	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					
Subtotal	\$2,740.00	\$0.00	\$2,100.00	\$2,720.00	\$7,560.00
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$219.20				\$219.20
Total	\$2,959.20	\$0.00	\$2,100.00	\$2,720.00	\$7,779.20
Total Project Value:					

Matching Costs Determination	
Total Forest Service Share =	(f) 38.04%
(a+b) ÷ (e) = (f)	
Total Cooperator Share	(g) 61.96%
(c+d) ÷ (e) = (g)	
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description		Cost/Day	# of Days	Total
GS-9 salary (oversight)		\$250.00	10.00	\$2,500.00
				\$0.00
Non-Standard Calculation				
Total Salaries/Labor				\$2,500.00

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
Vehicle Mileage		\$14.00	10.00	\$140.00
				\$0.00
Non-Standard Calculation				
Total Travel				\$140.00

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Non-Standard Calculation				
Total Equipment				\$0.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
Non-Standard Calculation				
Total Supplies/Materials				\$0.00

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
Printing/Copying		1.00	\$100.00		\$100.00
Non-Standard Calculation					

Total Printing					\$100.00
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Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					\$0.00
Non-Standard Calculation					

Total Other					\$0.00
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Subtotal Direct Costs	\$2,740.00
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Forest Service Overhead Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
8.00%	\$2,740.00				\$219.20
Total FS Overhead Costs					\$219.20

TOTAL COST	\$2,959.20
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WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.

NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract=\$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Contractor salary		\$250.00	4.00		\$1,000.00
					\$0.00

Non-Standard Calculation					
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Total Salaries/Labor					\$1,000.00
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00

Non-Standard Calculation					
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Total Travel					\$0.00
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Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00

Non-Standard Calculation					
--------------------------	--	--	--	--	--

Total Equipment					\$0.00
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Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Roofing materials		1.00	\$1,100.00		\$1,100.00

Non-Standard Calculation					
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Total Supplies/Materials

\$1,100.00

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
					\$0.00

Non-Standard Calculation

\$0.00

Total Printing

\$0.00

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
					\$0.00

Non-Standard Calculation

Total Other

\$0.00

Subtotal Direct Costs

\$2,100.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	\$2,100.00			\$0.00

Total Coop. Indirect Costs

\$0.00

TOTAL COST

\$2,100.00

WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Volunteers		\$34.00	80.00		\$2,720.00
					\$0.00

Non-Standard Calculation					
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Total Salaries/Labor					\$2,720.00
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00

Non-Standard Calculation					
--------------------------	--	--	--	--	--

Total Travel					\$0.00
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Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00

Non-Standard Calculation					
--------------------------	--	--	--	--	--

Total Equipment					\$0.00
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Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
					\$0.00

Non-Standard Calculation					
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Total Supplies/Materials		\$0.00
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Printing		
Standard Calculation		
Paper Material	# of Units	Cost/Unit
		Total
		\$0.00

Non-Standard Calculation

Total Printing	\$0.00
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Other Expenses		
Standard Calculation		
Item	# of Units	Cost/Unit
		Total
		\$0.00

Non-Standard Calculation

Total Other	\$0.00
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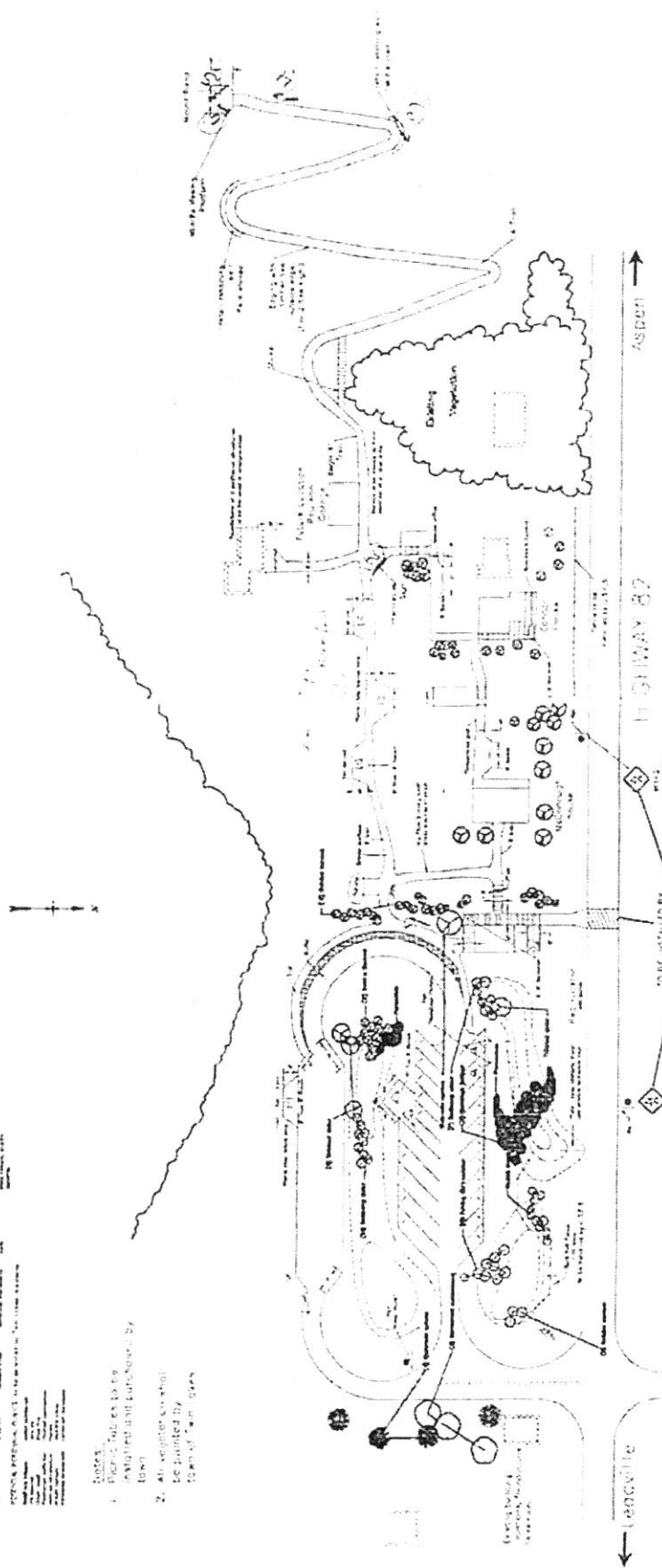
Subtotal Direct Costs	\$2,720.00
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TOTAL COST	\$2,720.00
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Exhibit B

SYMBOL	DESCRIPTION	REMARKS
1	Aspen Forest	Forest
2	Conifer Forest	Forest
3	Open Parkland	Parkland
4	Grassland	Grassland
5	Water	Water
6	Highway	Highway
7	Trail	Trail
8	Boundary	Boundary
9	Building	Building
10	Structure	Structure
11	Vegetation	Vegetation
12	Topography	Topography
13	Water	Water
14	Highway	Highway
15	Trail	Trail
16	Boundary	Boundary
17	Building	Building
18	Structure	Structure
19	Vegetation	Vegetation
20	Topography	Topography

- Notes:
1. Place of markers to be established and maintained by BLM.
 2. All markers shall be provided by BLM.



TWIN LAKES HISTORIC PARK

U.S. DEPARTMENT OF AGRICULTURE
FOREST SERVICE
R-2
RURAL PLANNING SERVICE

SAN ISABEL NATL FOREST
TWIN LAKES

TWIN LAKES HISTORIC PARK
Scale: 1" = 1/4 mile
1950 STATE

EXHIBIT C
LIST OF REPAIRS

#13-CS-11021201-017

LIST OF REPAIRS NEEDED AT TWIN LAKES HISTORIC DISTRICT

1. The back roof of the Clarion Hotel is in need of protection as the asphalt shingles are deteriorating, falling off, and bare sub roof is exposed. The lap siding paint is badly worn and bare wood is exposed causing warping and cracking of the siding. The side door of the Clarion is not secure and needs framing and lock repairs. The roof overhang posts are leaning and two are ready to come down taking the overhang part of the roof with them.
2. The Chicken Coop has the roof blown off and the east wall is ready to come down. This building will not last long if the repairs and some stabilization is not made soon. The walls should be braced as soon as possible to prevent further damage.
3. The porch roof on the entrance to the Fine Cabin is off and needs to be put back up.
4. The front stucco and adobe wall of the Clarion Hotel is being buckled and upheaved due to uplifting from the large tree roots. The interior floor is also upheaving. The concrete sidewalks are also upheaved and cracked from the tree roots.
5. The interpretive signage in the Historic Park is weathered and unreadable. These should be repaired / replaced as soon as possible.
6. Remove "Recovery" sign from the north side of building facing Highway 82.
7. Drinking water for the Visitors Center should be provided for public use.
8. Sprouting cottonwood trees are overtaking the grounds. The grounds are in need of clean-up.
9. The parking lot is cracking and should be crack sealed to preserve the asphalt.