

Friends of Twin Lakes – Agenda/Minutes - 20110108

Project Name:	Friends of Twin Lakes
Scribe:	Larry Marcum
Facilitator:	Larry Marcum
Date:	01/08/201
Time:	10:00-11:30 AM Mtn
Location:	Dance Hall
Teleconference Line:	NA

Invitees/Attendee * in attendance, # absent, + substitute

Tom Driemeyer tdriemeyer@hotmail.com		
Kendra Driemeyer kdriemeyer@hotmail.com		
John Kester jjkester.twinlakes@gmail.com		
Kelly Sweeny kelly_sweeney@cob.uscourts.gov		
Robert robertk@matrixdesigngroup.com		
Bruce Bruce_marylee@hughes.net		
Mary Lee		
Rick		
Alee		
Larry larry.marcum@gmail.com		

Agenda

Item No.	Subject	Presenter
1.	Purpose of organization	
2.	• Name for Organization	
3.	• Organization type	
4.	• Mission statement elements	
5.	• By-laws overview	
6.	• Issues / Concerns	
7.	• Next Steps	

Main Points, Conclusions/Discussions, Decisions, Next Steps

Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1.	Administrative <ul style="list-style-type: none"> • Notice of meeting was sent to all on the email list which Tom maintains. If you wish to be notified via email, please make sure Tom gets your email address. Send your email address to: FriendsOfTwinLakes@gmail.org . also notice was posted in the general store on the community board and at the post office bulletin board • These meetings currently are open to all in the area who are interested and wish to participate
2.	Organization Purpose <ul style="list-style-type: none"> • The team in attendance proposed the following objectives be included as the purpose(s) of the organization: • <i>Preserve & promote historical character of Twin Lakes</i> • <i>Interface with gov't agencies (such as forestry dept) to lead & direct their programs in the area</i> • <i>Assist locally owned & operated businesses to access funding, training & development programs available through non-profit organizations</i> • <i>Support community interests for individuals as well as businesses</i> • <i>Present a united front to other organizations for accomplishing mutually beneficial objectives</i> • <i>Through fund-raising efforts and grants available to non-profits, generate income to facilitate the projects the organization agrees to pursue</i>
3.	Historic Review of Twin Lakes Improvement Association <ul style="list-style-type: none"> • Due to the previous organization not having achieved a 501(c)(3) legal status, and because it had lay dormant for a number of years, it was agreed to form a new citizens' organization to accomplish goals related to improving the quality of the town and community
4.	Advantages of 501(c)(3) type organization <ul style="list-style-type: none"> • Having the 501(c)(3) designation allows the organization to apply for and receive a number of grants and assistant programs which otherwise would be out of reach • It was suggested we borrow structure and by-laws from local existing 501(c)(3)s serving similar purposes. See action items below for further details
5.	Decide upon a name for the organization <ul style="list-style-type: none"> • Kendra suggested the name: "Friends of Twin Lakes" because it left a lot of latitude for adjusting to changing conditions & requirements over time • Those in attendance unanimously agreed to adopt that name for the org
6.	Some focus points for organization to work into mission statement <ul style="list-style-type: none"> • See item #1 above • Draft of mission statement to be reviewed at meeting on Jan 29th • Would like to have a succinct paragraph for mission statement, but will put into easily digestible format, if that seems awkward • The Colorado Nonprofit Association states: "a nonprofit should have a clearly defined, written mission statement that guides the overall aims and activities of the organization. The mission statement should be linked to the values of the organization and its vision for the future."
7.	Fund raising options brain-storming <ul style="list-style-type: none"> • Kendra & Mary Lee already have plans underway for an Oktoberfest which could organized as a fund raiser for the Friends of Twin Lakes. • Mary Lee has suggested a booth for beer & brats at the Leadville 100 • Bruce recommended establishing organizational relationships for building up the image of the area, and generating broader awareness of the beauties of the valley. • Grants & gov't programs designed for community non-profits • Selling memberships to folks who love the area and wish to promote the objectives of the organization

Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
8.	Next Steps <ul style="list-style-type: none"> Meet on the 29th to review mission statement and agree upon draft of by-laws The organization will need to agree upon a "vision" for Friends of Twin Lakes Strategic and Operational Plans must be developed to implemented the objectives agreed upon by the organization Schedule a pot-luck to attract a larger audience for the February meeting to elect board officials, and review the mission statement and by-laws
9.	Issues / Concerns / other topics of discussion <ul style="list-style-type: none"> The organization will need to agree upon a "vision" for Friends of Twin Lakes Strategic and Operational Plans must be developed to implemented the objectives agreed upon by the organization Schedule a pot-luck to attract a larger audience for the February meeting to elect board officials and review the mission statement and by-laws
10.	•
11.	

Action Items

Item No.	Topic	Description	Assigned To	Target Date	Date Closed
A11	By-laws	Ask for copy of by-laws & mission statement from the Winfield/Vicksburg organization Send to Kelly for digitization if only hardcopy available Send digital version to org email	Tom D	1/15/11	
A12	By-laws	Ask for copy of by-laws & mission statement from the Leadville Search & Rescue organization Send to Kelly for digitization if only hardcopy available Send digital version to org email	John K	1/15/11	
A13	By-laws	Ask for copy of by-laws & mission statement from the Fish Hatchery organization Send to Kelly for digitization if only hardcopy available Send digital version to org email	Mary Lee	1/15/11	
A14	By-laws	Copy & paste aggregate of others' bylaws into single document for review & refinement	Larry		
A15	Minutes	Create email account for organization: FriendsOfTwinLakes@gmail.com	Larry	1/15/11	1/08/11
A16	Mission Statement	Draft of Mission Statement from meeting notes	Larry	1/15/11	
A17	Forms	Pull requisite forms for setting up a 501(c)(3) in Colorado	Kelly	1/15/11	
A18	Tax ID	Tax ID for Friends of Twin Lakes	Larry	1/15/11	
A18	Historic District	Gather information on the Twin Lakes area in relation to designations for historic district, historic buildings & interactions with various historical societies	John K	1/15/11	

Item No.	Topic	Description	Assigned To	Target Date	Date Closed
		Completed Items			
AI1					
AI2					
AI3					
AI4					
AI5					

Issue Log

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
I1					
I2					
I3					
I4					
I5					

Closed Issues

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed

Next Meeting Date:	01/29/2011
Next Meeting Location:	Dance Hall
Facilitator:	Larry Marcum
Scribe:	Larry Marcum